



LAKE CITY FIRE DEPARTMENT

233 North Acline Street
Lake City, South Carolina 29560
843-374-2470

POSITION: EXTR-DUTY ENGINEER/FIREFIGHTER

POSITION DUTIES: May be called to work to cover for full-time personnel in order for Department to maintain minimum staffing requirements. **There is no guarantee of hours.** Performs Fire Suppression and Emergency Medical Responder duties on assigned shift. Maintains records and prepares reports as required. Cleans and maintains fire/rescue apparatus, equipment, station and grounds; tests fire hoses and fire hydrants; maintains emergency response equipment in a constant state of readiness. Attends training, seminars, and maintains required certifications.

MUST BE ABLE TO ATTEND MONTHLY DRILLS

EDUCATION AND EXPERIENCE: Requires high school diploma or GED equivalent and must possess a valid SC driver's license, IFSAC Firefighter I Certification, CPR-First Aid Certification, and may be required to obtain other technical certifications as deemed necessary. Must be in good physically able to perform all firefighter duties.

SALARY: Depending on qualifications and experience (no guarantee of hours)

HOW TO APPLY: Must submit Lake City Fire Department Employment Application to: CITY OF LAKE CITY ADMINISTRATION BUILDING (Human Resources) Located at 202 KELLEY STREET LAKE CITY, SC 29560 or email to hr@cityoflakecity.org.

POSITION IS OPEN UNTIL FILLED

All job offers are contingent upon successful completion of drug screen and various background investigations, which may include criminal history, driving records, credit reports, employment history, education verification, and personal references. The City of Lake City is an Equal Opportunity Employer.



LAKE CITY FIRE DEPARTMENT

LAKE CITY SOUTH CAROLINA



Job Title: Extra Duty Fire Engineer / Firefighter

Job Summary: May be called to work to cover for full-time personnel in order for Department to maintain minimum staffing requirements. There is no guarantee of hours. Performs fire suppression and rescue operations too efficiently and effectively protect the lives and property of those in need of assistance; provides medical assistance at the First Responder level as necessary, and performs related work as required. Cleans and maintains fire/rescue apparatus, equipment, station and grounds; tests fire hoses and fire hydrants; maintains emergency response equipment in a constant state of readiness. Attends training, seminars, and meetings to remain knowledgeable of modern fire suppression and prevention methods; maintains required certifications.

Essential Functions:

1. Responds fire apparatus to alarms.
2. Responsible for pumping fire engines, laying hose lines, firefighting, first responder duties and other functions as directed by the on-duty Lieutenant/Supervisor.
3. Completes fire reports and other paperwork as needed.
4. Fire Engineers report to the shift Lieutenant/Supervisor.

Marginal Job Functions:

1. Must be able to respond at all hours.
2. MUST BE ABLE TO ATTEND MONTHLY DRILLS
3. Must have good moral and character.
4. Must be willing to take orders from higher ranking Officers.

Skills Required to Perform Duties of this Job:

1. Must be able to attend Firefighting courses and Department Training during off duty time and on weekends.
2. Must abide by City policies and Fire Department SOG's
3. Must be able to operate and drive all fire apparatus.
4. Minimal experience in firefighting.
5. Must have basic knowledge and skills to work with computers and ability to complete all required paperwork.

Educational Requirements Needed to Perform the Duties on the Job:

1. High School Diploma.
2. Minimum experience in the fire service.

Weight Lifting (or other physical) Requirements to Perform Duties of the Job:

1. Be able to lift and carry 100 pounds.
2. Be in good physical shape and shall be required to pass a Medical Examination.
3. Be physically able to perform all duties of a firefighter.

Licensing or Other Special Certifications Required:

1. Must have a valid SC Driver's License.
2. Minimum certifications: Firefighter I, CPR First Aid certification.
3. Certifications that must be obtained: SC Class E Driver's License, NFPA Firefighter II, Emergency Vehicle Driver Training, Pump-Operations I, Basic Aerial Operations, Rope Rescue Low Angle Operations, Confined Space Entry Operations, Trench Rescue I, Municipal Approach to Aircraft Rescue Firefighting, Incident Safety Officer, Arson Detection for First Responders, National Incident Management System I-300 and I-400 and any other required NIMS Training.
4. Must maintain current CPR and AED certification.

***** THE CITY OF LAKE CITY RESERVES THE RIGHT TO MODIFY, INTERPRET, OR APPLY THIS JOB DESCRIPTION IN ANY WAY THE CITY OF LAKE CITY DESIRES. THIS JOB DESCRIPTION IN NO WAY IMPLIES THAT THESE ARE THE ONLY DUTIES, INCLUDING ESSENTIAL DUTIES, TO BE PERFORMED BY THE EMPLOYEE OCCUPYING THIS POSITION. THIS JOB DESCRIPTION IS NOT AN EMPLOYMENT CONTRACT, IMPLIED OR OTHERWISE. THE EMPLOYMENT RELATIONSHIP REMAINS "AT WILL." THE AFOREMENTIONED JOB REQUIREMENTS ARE SUBJECT TO CHANGE TO REASONABLY ACCOMMODATE QUALIFIED DISABLED INDIVIDUALS. *****

Received By: _____ Date: _____