



POSITION: FIREFIGHTER / MEDIC

REPORTS TO: Scheduled or Assigned Fire Officer

FLSA CLASSIFICATION: 7K Exempt

DEPARTMENT: Fire Department

FACILITY AND WORK AREA: City of Pleasant Hill Fire Stations, area within the Pleasant Hill Fire District or in response to Mutual Aid Calls

JOB SUMMARY

Responds to emergency situations to protect life, property, and the environment from fire and other hazardous situations. Safely operates emergency service apparatus, visually assesses emergency scenes for hazards to safety, under supervision; drives and operates assigned apparatus and equipment and assumes responsibility for its care, performs a full range of duties in the prevention and suppression of all types of fires, provides emergency medical and specialized rescue services, provides hazardous materials incident response, performs rental inspections and duties associated with inspections, delivers community education programs, performs general maintenance on specialized fire department apparatus and equipment, cleans and maintains fire department facilities, maintains and enhances skills by participating in drills and training sessions, performs other related work as required.

Members in this class may be asked to accept additional duty assignment by serving as public safety educators, in-service or probationary trainers, fire or medical records managers, planning or logistics specialists.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are typical for this level of position. They are not to be construed as exclusive or all-inclusive. Other job-related duties generally associated with this specific position may be assigned and required.

Responds to all types of emergency incidents to save and protect lives, property, and the environment, including fire, emergency medical, rescue, and hazardous materials incidents.

- Reports for duty on time, presenting a neat and clean appearance, and maintains facilities, equipment and apparatus.

- Communicates and coordinates regularly with appropriate staff to maximize the effectiveness and efficiency of interdepartmental operations and activities.
- Understands and follows directions of supervisors.
- Communicates effectively with others verbally in person, by telephone, two-way radio, or by hand signal or written communications.
- Performs daily inspections and operational tests on vehicles and equipment in preparation for emergency operations.
- Assumes responsibility for servicing and maintenance of apparatus, fire and medical equipment to ensure operational readiness.
- Functions within the incident command system as a member of a team and as an individual.
- Dresses in appropriate personal protective equipment based on the type of response.
- Exercises universal body substance isolation precautions and wears personal protective equipment including self-contained breathing apparatus weighing between 50-70 pounds.
- Performs all duties and operates emergency service apparatus, tools, and equipment in a safe manner.
- Uses senses to assess emergency scenes and structures for life safety hazards.
- Assists with on-site control of automobile and human traffic.
- Operates fire pumps to boost water pressure from hydrants or open water supplies by suction to hose lines.
- Quickly computes and regulates water pressure to ensure required pressure at nozzles.
- Walks on rooftops under adverse conditions.
- Makes forcible entry with various tools to access structures and vehicles.
- Operates and sets up an aerial ladder for fire suppression, ventilation, or rescue activities.
- Properly utilizes hose lines, ladders, cribbing, ropes, safety harnesses, salvage covers, all types of hand, pneumatic, hydraulic and power tools.
- Performs fire suppression, overhaul, salvage, and clean-up activities.
- Performs emergency medical services within their certification level.
- Assesses condition of patients and provides appropriate emergency medical patient care.
- Performs cardiopulmonary resuscitation (CPR), apply bandages and tie knots.
- Properly utilizes medical equipment and supplies.
- Uses equipment and proper procedures to free, lift, move and package patients.
- Monitors patient condition and provides emergent medical care enroute to medical facilities.
- Extricate and rescue victims from structures and vehicles.
- Performs vehicle, ice, water, search and rescue operations as required.
- Assesses scene and identifies hazardous materials, the area and extent of potential release.
- Assists with and performs hazardous materials containment and decontamination operations.
- Prepares accurate and complete reports concerning emergency responses.
- Participates in evaluating responses to emergencies.
- Inspects residential, commercial buildings, and rental occupancies for life safety and fire hazards.
- Provides public fire safety programs, assists with fire drills, and conducts tours of facilities.
- Attends and participates in orientation, ongoing drills, and education programs.
- Participates in educational opportunities to obtain and maintains required certifications.
- Utilizes training materials to learn, recall, and demonstrate proficiency in fire suppression, rescue, hazardous materials, and emergency medical service functions.

- Attends meetings, conferences, workshops, training sessions, reviews publications, and audio-visual materials to become and remain current on the principles, practices, and new developments in the assigned work area.
- Performs other assigned duties consistent with the role and function of the classification.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of modern fire-fighting principles and techniques.
- Knowledge of fire protection systems, water supply consideration, building construction, and combustible and flammable material properties and considerations.
- Knowledge of medical terminology and concepts related to emergency medical care.
- Knowledge of the principles and practices of rescue operations including the administration of first aid.
- Knowledge of physics and a mechanical aptitude as applied to fire and rescue service.
- Knowledge of hazardous materials and the principals, practices and techniques utilized in their control and containment.
- Knowledge to provide basic public education related to fire safety and first aid.
- Knowledge of the use and maintenance of all assigned fire, rescue and emergency medical apparatus and equipment.
- Knowledge of fire and life safety codes used to protect people based on building construction, protection, and occupancy to minimize the effects of fire and related hazards.
- Knowledge of streets, buildings, and high target threats within the response area.
- Ability to wear and function in protective clothing and self-contained breathing apparatus while performing strenuous work for extended periods.
- Ability to work for extended periods of time requiring sustained physical activity and intense concentration.
- Ability to safely operate and efficiently use assigned apparatus and equipment.
- Ability to work under extremely stressful situations remaining calm and carrying out all duties with the recognition of the threat to life and property.
- Ability to perform standard mathematical calculations.
- Ability to read and comprehend complex rules, regulations, and procedures, and to recall and apply them during emergency situations.
- Ability to understand and follow oral and written direction.
- Ability to serve the community in a caring, compassionate manner, and to demonstrate patience and tolerance.
- Ability to function as a member of a team and work as an individual.
- Ability to establish and maintain effective positive working relationships with co-workers.
- Integrity, ingenuity, and inventiveness in the performance of assigned tasks.

EQUIPMENT AND MATERIALS USED

- Axes, pike poles, Halligan tool, crowbar, sledgehammer, wire cutters, bolt cutters, spanner wrench, hydrant wrench, chain saw, circular saw, power spreaders, power cutters, power

rams, airbags, air chisels, hoses, ladders, ropes, harnesses, nozzles, smoke ejectors, self-contained breathing apparatus, hand extinguishers, communication equipment, couplings, and adapters, hose clamps, salvage covers, PASS devices, generators, cascade systems, compressors, portable lights, pumps, valves sprinkler systems, alarm systems, electrical panels, deck and ground monitors, other hose appliances,

- Oxygen units, suction units, defibrillators, backboards, cots, other medical equipment and supplies as required in accordance with medical protocols.
- Computer, calculator, audio and video equipment, camera, cardiac monitors, tablets, radios, and telephones.
- Full range of other equipment and tools provided for firefighter/medics use.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIRED TO PERFORM THE ESSENTIAL DUTIES OF THE POSITION

Required Education and Training:

- Graduation from high school or GED equivalent.
- Shall possess Iowa Fire Fighter I, II, and Hazardous Material Operations Level certifications or equivalents.
- Shall possess or obtain ICS 100, 200, 700, and 800 within 12 months of hire.
- Shall possess and maintain State of Iowa Emergency Medical Services certification.
- Shall possess and maintain a valid motor vehicle operator's license issued by the State of Iowa and be insurable to operate city vehicles and equipment.
- Shall possess a valid CPR card.

Preferred Education:

- IFTSA Driver Operator Engineer and Aerial Engineer
- EMT Paramedic

Required Experience:

- Equivalent combination of experience and training which provides the knowledge, skills, and abilities necessary to perform the work.
- The ability to obtain knowledge of the geographical layout of the City of Pleasant Hill and Polk County.
- Ability to perform basic first-aid procedures under practical conditions, varying from minor to major trauma.
- Ability to operate a personal computer using standard or customized software applications appropriate to assigned tasks.

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Special Requirements:

- Shall be bondable
- Must pass a criminal background screening, medical examination, and drug screening.

- Must not be convicted of a felony or of crimes involving physical assault, use of a dangerous weapon, sexual abuse or assault, abuse of children, the elderly or infirm, or other crime that disqualifies an applicant from receiving and maintaining NR-EMT or above Certification.
- Must participate in the public safety employee wellness program including an annual physical and mental health fitness evaluation.
- Failure to obtain and maintain required license and certifications might subject the employee to immediate termination.

MINIMUM PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM THE ESSENTIAL DUTIES

Required Physical Activities:

- Sufficient hearing and clarity of speech, with or without reasonable accommodation, which permits effective communication, especially during emergencies, which may involve a high degree of noise.
- Sufficient visual acuity with color and peripheral vision, depth perception, with or without reasonable accommodation, to permit the employee to perform firefighting, rescue and emergency medical service duties.
- Manual dexterity, with or without reasonable accommodation, to permit the employee to operate firefighting, rescue and emergency medical service equipment.
- Mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to access various work sites and perform all duties involved in protecting lives and property.

Physical Characteristics of the Job:

Perform physically demanding work while wearing full protective gear and self-contained breathing apparatus to include:

- Frequent to constant standing, walking, bending, stooping, squatting, crawling, kneeling, dodging, jumping and climbing.
- Reaching above and below shoulder level.
- Pushing, pulling, lifting, and carrying up to 100 pounds.
- Twisting of the torso, head, neck, and waist.
- Simple and firm grasping, with radial and ulnar deviation

COGNITIVE DEMANDS

- Remain calm in stressful situations and capable of making reasonable decisions.
- Exercise discretion, sound judgment, decision-making, diplomacy, and tact.
- Uses logical thought processes to receive, understand, follow and communicate directions.
- Demonstrate flexibility and adaptability to changing events and circumstances.
- Present self in a non-threatening and courteous manner to people in emergencies.
- Read, comprehend, and apply technical firefighting, emergency medical service, rescue, hazardous material, and fire prevention information.

- Read, understand, and follow rules, regulations, policy statements, and operating procedures.

LANGUAGE ABILITY AND INTERPERSONAL COMMUNICATION

- Have command of the English language, with clarity of speech and hearing, to effectively communicate.
- Ability to communicate, both verbally and in writing, using both technical and non-technical language.
- Ability to understand and follow verbal and or written policies, procedures, and instruction.
- Ability to prepare and present complete, accurate and reliable reports.

ENVIRONMENTAL ADAPTABILITY

The work is performed primarily in an environment of extreme fluctuation in temperatures, from the extreme heat of over 400 degrees Fahrenheit to sub-zero temperatures. Work in wet, muddy, and icy areas with slippery and uneven surfaces. Work in confined spaces or cramped body positions. Working on, or in the approximately of moving vehicles. Potential exposure to infectious agents, hazardous substances, high noise levels, sharp objects, vibrations, smoke, dust, radiation hazards, noxious odors, weather elements, un-insulated or unshielded electrical hazards, oil and grease, and possible burn injuries. Perform work at heights of 100 ft. or more. Required to wear protective clothing weighing 50-70 pounds.

The City of Pleasant Hill retains the authority to change the job duties included in this job description at any time. Failure to maintain a driver's license or illicit drug usage will be just cause for immediate termination. The list of duties is not exhaustive and various requirements are subject to possible modification as a reasonable accommodation for a qualified individual.

Approved by Resolution 061422-11

RESOLUTION #061422-11

**A RESOLUTION APPROVING THE JOB DESCRIPTION
FOR FIREFIGHTER / MEDIC**

WHEREAS, the City Council wishes to establish the job description for the full-time position of Firefighter / Medic; and

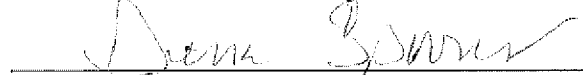
THEREFORE, BE IT RESOLVED, that the City Council of Pleasant Hill, Iowa, in Polk County, Iowa, does hereby approve the attached job description for the position of Firefighter Medic.

ADOPTED this 14th day of June, 2022



Sara Kurovski, Mayor

ATTEST:



Dena Spooner, City Clerk/Finance Director