

Village of Richfield
Job Descriptions

FIRE MEDIC

DESCRIPTION

- This is fire suppression and emergency medical services
- An employee in this classification fights fires and provides paramedic treatment to the public
- Works under the immediate direction of the Fire Lieutenant and under the general directions of the Fire Chief

TYPICAL TASKS (Illustrative Only)

- Responds to fires, accidents, hazardous material incidents and paramedic emergency calls
- Performs basic firefighter functions including size up, forcible entry, ventilation, rescue, water supply, fire extinguishments, salvage, overhaul and cleanup
- Drives vehicles, operates pumps, carries various size hose lines and nozzles, climbs ladders, and controls emergency scenes
- Uses ropes and various tools such as wrenches, axes, hammers, tarps, exhaust fans, cutting torches, saws, pry bars, pike poles, plastic hooks, claw tools, and generators
- Provides for extrication of trapped individuals, for ice rescue, and for confined space rescue
- Performs duties while wearing self-contained breathing apparatus, protective clothing and carrying fire equipment
- Capable of understanding and performing under the Incident Command system
- Inspects, checks, cleans, and maintains fire station inside and outside, apparatus and equipment
- Performs fire prevention activities such as preparing fire pre-plans, and inspection of buildings
- Does arson investigation work
- Performs fire hydrant inspection, flushing and repair
- Conducts fire prevention education sessions for schools and the general public
- Performs various community related activities
- Provides advanced Cardiac Life Support skills, Basic Trauma Life Support skills, and Pediatric Advanced Life Support skills
- Administers drugs, performs cardiac defibrillation, intubations, airway management, and advanced life support techniques, etc.
- Carries patients up and down stairs
- Attends training sessions, seminars, and keeps current with new technologies and standards in order to maintain continuing education as directed by the Fire Chief

- Transports patients to the hospital
- Works as a team with other members to provide medical care
- Operates and maintains computer and confidential records
- Writes and maintains fire reports, state reports, and medical reports and answers telephone inquiries
- Represents Village to the public
- Frequently lifts materials in excess of 50 pounds
- Performs related work as required

QUALIFICATIONS

- High School graduate
- Newly hired, full time fire medics must be between 18-36 years of age
- Must meet department medical, psychological and physical fitness requirements
- Must satisfactorily pass criminal records checks, credit evaluations and polygraph examination
- Must be a U.S. Citizen
- Possession of a valid Ohio driver's license with a good driving record
- Must have completed 240 hours fire academy
- Must be certified as a Paramedic by the State of Ohio at the time of hiring and maintain certification throughout employment

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge:
 - o Knowledge of fire suppression, fire rescue and fire prevention techniques
 - o Knowledge of Advanced Cardiac Life Support, Basic Trauma Life Support, Pediatric Advanced Life Support, Geriatrics, and Obstetrics
 - o Knowledge of computer programs
 - o Knowledge of safety practices and procedures
 - o Knowledge of Richfield streets, building locations, and geography
- Skills:
 - o Skill in the use and operation of tools, ropes, ladders, and fire equipment
 - o Mechanical aptitude
 - o Human relations, communications and writing skills
- Abilities:
 - o Ability to sustain physical activity for prolonged periods of time under life threatening conditions
 - o Ability to work as a team member
 - o Ability to observe and analyze situations, making good decisions and judgments
 - o Ability to prepare reports
 - o Mathematical ability as it relates to hydraulics and drug conversion formulas

- o Ability to read and comprehend complex material
- o Ability to write and speak effectively
- o Ability to access, input and retrieve information from the computer
- o Emotional stability and good judgment

ESSENTIAL FUNCTIONS

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