

City of Jacksonville

ACCEPTING APPLICATIONS TO ESTABLISH A HIRING LIST

FIREFIGHTER:

Hourly Range \$19.27 - \$23.44

Estimated Annual Salary Range Based on 48/96 Shift Calendar: \$56,230 - \$68,398 DOQ

Applicants must complete and submit an official City application form. Applications should be submitted to:

City of Jacksonville
PO Box 7
Jacksonville, OR 97530
Attn: Stacey Bray / HR

Application packets can be obtained on the City website www.jacksonvilleor.us, or at 206 N. 5th St., Jacksonville, Oregon.

Excellent benefits package including medical, dental, and vision coverage, City-paid PERS, and vacation/sick leave accrual.

Application Opens: September 1, 2026

Application Closes: October 23, 2026

Physical Ability Combined process with Ashland Fire: November 2, 2026

Assessment Center: November 10, 2026

JOIN OUR TEAM



WE ARE ACCEPTING APPLICATIONS TO ESTABLISH A HIRING LIST

Minimum Requirements

- Oregon Drivers License
- NFPA Firefighter I
- Oregon State EMT – Basic
- NFPA Fire Apparatus
Driver/Operator at time of
hire

Required within 6 Months of Hire

- NFPA Apparatus – Pumper
- S-130/S-190

Timeline

Application Opens:

September 1, 2026

Application Closes:

October 23, 2026

Joint Physical Ability

Assessment with Ashland:

November 2, 2026

Assessment Center:

November 10, 2026

Pay & Benefits

- Starting at \$56,230
- Excellent Insurance
- City Paid PERS

**APPLY TODAY AT
WWW.JACKSONVILLEOR.US**



**SCAN TO
APPLY**



APPLICATION FOR EMPLOYMENT CITY OF JACKSONVILLE

Position Desired _____ Date _____

Name _____
Last First Middle

Street Address _____
Street City State Zip

Mailing Address _____
Street City State Zip

Home Phone _____ Message Phone _____ E-Mail _____

EDUCATION TRAINING RECORD

Name of School / Location	Total No of Credit Hrs Sem Qtr		Type of Training or Major	Name of Certificate or Degree Received

LIST DRIVER'S LICENSE OR OTHER LICENSES OR CERTIFICATES REQUIRED BY THE ANNOUNCEMENT

Title of License or Certificate	Number	Issuing Agency	Date Issued/Date Expired

SKILLS AND ABILITIES: LIST ANY SKILLS YOU HAVE WHICH ARE PERTINENT TO THE POSITION

REFERENCES: WORK RELATED

1. _____
Name Address Phone Occupation
2. _____
Name Address Phone Occupation
3. _____
Name Address Phone Occupation

List All Work Experience Including Military, Volunteer and Intern Experience
(Attach Additional Pages if Necessary)

Name of Present Employer					Address	
Starting Date Month Year		Leaving Date Month Year		Kind of Business		Phone
				Volunteer		Reason for Leaving
Job Title (Present or Last)				Name of Supervisor		Supervisor's Job Title
						May we Contact?

Job Duties:

Name of Previous Employer					Address	
Starting Date Month Year		Leaving Date Month Year		Kind of Business		Phone
				Volunteer		Reason for Leaving
Job Title (Present or Last)				Name of Supervisor		Supervisor's Job Title
						May we Contact?

Job Duties:

Name of Next Previous Employer					Address	
Starting Date Month Year		Leaving Date Month Year		Kind of Business		Phone
				Volunteer		Reason for Leaving
Job Title (Present or Last)				Name of Supervisor		Supervisor's Job Title
						May we Contact?

Job Duties:

Name of Next Previous Employer					Address	
Starting Date Month Year		Leaving Date Month Year		Kind of Business		Phone
				Volunteer		Reason for Leaving
Job Title (Present or Last)				Name of Supervisor		Supervisor's Job Title
						May we Contact?

Job Duties:

Signature _____ Date: _____

EQUAL OPPORTUNITY EMPLOYER

CITY OF JACKSONVILLE

CONFIDENTIAL APPLICANT INFORMATION

The following information is necessary for the City of Jacksonville to monitor its hiring practices consistent with its commitment to further the principle of Equal Employment Opportunity and to prepare reports required by law for the State and Federal Government. **Providing this information is voluntary and will be kept confidential.**

Last Name	First Name	Middle Name
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Position Applying For	Application Date
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Sex: Male _____ Female _____

ETHNIC IDENTIFICATION (Please check the one category that best represents your ethnicity):

_____ **WHITE** (Not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

_____ **BLACK** (Not of Hispanic origin): All persons having origins in any of the black racial groups.

_____ **HISPANIC**: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

_____ **AMERICAN INDIAN or ALASKAN NATIVE** : All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

_____ **ASIAN or PACIFIC ISLANDER**: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.

HOW DID YOU LEARN OF THIS EMPLOYMENT OPPORTUNITY? (Please specify source name)

_____ Newspaper: _____

_____ Website: _____

_____ State Employment Office: _____

_____ College Placement Office: _____

_____ Jacksonville Bulletin Board: _____

_____ Jacksonville Employee: _____ Walk-in: _____

_____ Other: _____

City of Jacksonville

FIRE FIGHTER

GENERAL STATEMENT OF DUTIES:

Under general supervision, responds to fire alarms, emergency medical calls, traffic accidents, rescue and other emergency calls to protect life and property; participates in training, drill and independent study activities; participates in the maintenance of fire department apparatus, equipment and facilities; performs various staff support assignments; and performs related work as assigned.

DESIRABLE QUALIFICATIONS FOR EMPLOYMENT:

This is an entry-level firefighter class. Incumbents are expected to perform all of the essential duties and responsibilities. This class is distinguished from Fire Engineer in that the latter is fully qualified to operate any of the department's vehicles and apparatus in addition to performing all of the normal emergency response duties. After proper training and departmental certification, incumbents are expected to be fully qualified to assume the duties of a Fire Engineer or Fire Captain on a relief and on an emergency basis for multiple-alarm and other emergency calls.

Knowledge of basic principles, methods and techniques of fire suppression and prevention, basic methods, techniques and practices for hazardous materials mitigation; principles of mathematics, physics, chemistry and mechanics as they apply to fire science; federal, state and local codes, rules and regulations as they pertain to fire safety; methods and techniques involved in the operation of standard firefighting equipment and apparatus used in a developed urban environment; basic principles of emergency medical care at the basic life support level; safety practices and precautions pertaining to the work; proper lifting, carrying and climbing techniques; plans check methods and practices as they pertain to fire safety.

Ability to read and understand technical materials related to fire science; understand and follow oral and written instructions; establish and maintain effective relationships with those encountered in the course of the work; remain calm, make sound decisions and respond appropriately in emergency situations; maintain records and prepare clear and concise reports; maintain physical endurance and agility; perform mathematical calculations.

MINIMUM QUALIFICATIONS:

- High School Diploma or GED
- Current Oregon Driver's License
- NFPA Firefighter I
- EMT Basic
- NFPA Fire Apparatus Driver/Operator— required at time of hire
- NFPA Apparatus-Pumper – required within 6 months of employment
- S-130/S-190 Wildland Firefighter certification – required within 6 months of employment.
- Applicants are required to meet the City's physical standards and pass a physical examination prior to employment.

DESIRABLE QUALIFICATIONS:

- Previous firefighting experience in a volunteer or paid capacity.
- Two-year Fire Science Degree

REPRESENTATIVE DUTIES:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

- This position will work 48-hour shifts followed by 96 hours off, or 8 hour a day shifts on a 40 hour schedule as scheduled by the Fire Chief. Callback or overtime may be required. Additional meetings or classes outside of normal work schedule may be required with due compensation.
- Responds to a wide variety of emergency alarms, such as structural and environmental fires, traffic accidents, natural gas leaks, medical emergencies and hazardous material spills.
- Extinguishes fires under departmental procedures and as directed by an Incident Commander; connects and lays hose lines, sets ladders and operates fire streams; uses hand and power tools to ventilate and enter burning structures for the purpose of extinguishing fires and to perform search and rescue operations; raises, lowers and climbs ladders to enter structures; performs salvage, clean up and overhaul operations during and after fires to remove hazards and protect property.
- Provides first responder medical emergency response at the basic life support level, including initial patient and situation assessment, cardiopulmonary resuscitation and trauma emergency medical care; prepares patients and assists paramedics in advanced life support emergency medical care.
- Participates in specialized rescue operations, including aerial and underground situations involving the use of rigging and shoring; operates specialized hand and power tools and equipment to rescue traffic accident victims.
- Cleans, services and makes minor repairs to ensure the operational readiness of vehicles, apparatus, hoses and emergency equipment; participates in the cleaning, repair and upkeep of department buildings, grounds and facilities.
- Participates in drills, demonstrations and courses in firefighting techniques, equipment and apparatus operation, medical aid, heavy rescue, hazardous materials, fire prevention, equipment maintenance and a wide variety of other subjects related to fire service; studies local geography and conditions affecting fire operations; studies and learns departmental operating procedures and policies; studies and learns inspection regulations and fire prevention laws, codes and departmental policies and procedures; studies and learns procedures and techniques for the mitigation of hazardous materials incidents.
- Participates in the development and implementation of the department's public education and community outreach programs and activities.

- Assists in the inspection of commercial business occupancies; assists in performing follow-up procedures to ensure compliance to Fire Codes, National Electrical Code, Uniform Building Codes and state, regional and local fire codes.
- Participates in various support assignments, including but not limited to the maintenance of inventory records, scheduled inspections of department equipment, hydrant inspections and maintenance and fire flow testing, the ordering, inventorying and issuance of safety equipment, the preparation and maintenance of department maps and pre-fire plans.
- May serve in a higher-level class of Fire Engineer or Fire Captain on an acting, relief basis as assigned or on multiple-alarm emergencies.
- Assists in the training of other fire department personnel, volunteers and student firefighters.

PHYSICAL DEMANDS OF POSITION:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms; climb or balance, stoop, kneel, crouch or crawl, walk, sit and talk or hear. The employee must regularly lift and or move equipment and/or persons weighing up to 150 pounds. Specific vision abilities required by this job include close vision, color vision and the ability to adjust focus. While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use math and mathematical reasoning; observe and interpret situations; learn and apply new information or skills; and interact with City staff, other organizations and the public.

WORKING CONDITIONS:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee frequently works in outside weather conditions and is exposed to extremely