

**PT FIREFIGHTER
FIRE DEPARTMENT**



POSITION SUMMARY

Work is performed under the direct supervision of the Fire Captain according to fire department procedures and the general supervision of the Fire Chief and Deputy Fire Chief. Responds to emergency scenes and performs fire suppression and rescue operations to efficiently and effectively protect the lives and property of those in need of assistance and performs related work as required.

ESSENTIAL DUTIES

- Responds to emergency situations within the Fire Department's responsibility to perform fire suppression, hazardous materials incident response and rescue duties;
- Operates power and hand tools to ventilate burning buildings and perform forcible entry;
- Provides crowd and traffic control at emergency scenes;
- Assists with salvage, overhaul, cleanup and evacuation activities as necessary;
- Administers CPR and provides basic first aid at emergency scenes;
- Drives and operates fire response vehicles;
- Assists with documentation of all fire and other emergency incidents and responses;
- Cleans and maintains fire apparatus, equipment, stations and grounds;
- Tests fire hoses, maintains emergency response equipment in a constant state of readiness;
- Conducts fire training, fire prevention, protection programs and pre-incident surveys;
- Attends training, seminars, and meetings to remain knowledgeable of modern fire suppression, protection and prevention methods;
- Tests fire hydrants, prepares pre-fire plans for buildings;
- May conduct fire inspections of buildings in the District as directed by the Fire Chief;
- Receives and responds to public inquiries, complaints and requests for assistance regarding areas of responsibility as directed by the Fire Chief;
- Provides oral and written incident reports to the Fire Chief, Deputy Fire Chief or Fire Captain on all public inquiries and complaints;
- Performs general clerical work as required, including but not limited to preparing reports and records, copying, and filing documents, entering and retrieving computer data, attending meetings, answering the telephone, etc.;
- Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, peripheral vision, preparing and analyzing written or computer data, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, hazards, atmospheric conditions, oils, and wearing a self-contained breathing apparatus. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

Comprehensive knowledge of modern principles and practices of fire department operations; comprehensive knowledge of the national incident management system; comprehensive knowledge of department rules and regulations; comprehensive knowledge of the physical layout of the fire district; the ability to establish and maintain effective working relationships with associates; the ability to maintain detailed records and prepare reports.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent is required.

LICENSE, CERTIFICATIONS and OTHER REQUIREMENTS

- All regular full-time and part-time employees of Spartanburg County are required by state law to participate in the South Carolina Retirement System.
- Must possess and maintain valid Class E driver's license issued in the state of South Carolina or ability to obtain within 6 months of hire date.
- CPR/First Aid Certification required and must maintain.
- NFPA Firefighter 2 training required and must maintain.
- Must be trained in a minimum Hazardous Materials Operations level and maintain this training.
- Required NIMS Incident Command training, 100, 200, 700, 800 or equivalent.
- Required Basic Auto Extrication certification.
- Required Emergency Vehicle Driver Training and Pump Operations 1 certificate.
- Must pass a firefighter physical and drug test prior to hiring.
- Must meet and maintain all requirements for position as established by Spartanburg County and the State of South Carolina including a criminal background report by a law enforcement agency (South Carolina Firefighter Employment and Registration Act Section 40-80-10)