



City of Mt. Juliet – Job Description

JOB TITLE: Firefighter- AEMT
JOB GROUP: Fire Department
CLASSIFICATION: Essential

FLSA: Non-Exempt
SAFETY SENSITIVE: Yes

Job descriptions are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

GENERAL SUMMARY

Firefighter-AEMT performs responsible service work in fire suppression, fire prevention, vehicle rescues, land-based water rescues, emergency medical first response, hazardous materials first response, and other emergency and non-emergency requests for service.

SUPERVISION

Supervision will be provided by a Lieutenant or Captain depending on the firefighter's assigned station. Firefighters will work under the overall direction of full-time Chief Officers.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Safely respond to requests for emergency and non-emergency service; drive and operate apparatus and equipment; assist in the suppression of fires; conduct search and rescue; conduct ventilation; conduct salvage and overhaul; conduct extrication and other rescues; provide pre-hospital emergency medical care and non-emergency assistance.
- Operate, inspect, and maintain fire apparatus and equipment.
- Conduct life safety inspections of business and residences; prepare pre-fire plans and conduct private fire hydrant testing.
- Participate in continuing education and training programs through individual study of technical material and attend scheduled drills and classes. (Some training may require overnight travel at the City's expense.)
- Conduct tours and educational programs for the public, schools, and community groups.
- Receive and transmit radio and telephone messages.
- Lead by example by adhering to, complying with, and supporting the City of Mt. Juliet's Employee Personnel Manual, Fire Department of Mt. Juliet Chief's Memorandums, and Standard Operating Guidelines (SOGs), and by following and enforcing 21st century accepted fire service safety practices.
- Respond to requests for call-back staffing during major incidents, periods of high call volume, severe weather outbreaks, etc.
- Serve as Acting Officer in Charge (AOIC) in the absence of an Engineer, Lieutenant, or Captain.
- Serve on various formal and informal committees and work groups.
- Deploy locally, regionally, and nationally as part of requests for mutual aid.
- Perform related tasks and other duties as assigned.

REQUIRED EDUCATION/EXPERIENCE

- High school graduate or completion of a GED
- Be at least 18 years of age.

MINIMUM REQUIRED LICENSES AND CERTIFICATES

- Must be able to obtain a valid TN driver's license
- Firefighter I Certification (IFSAC / Pro –Board)
- Valid HEALTHCARE PROVIDER (Basic life support, CPR, AED) Certification **(must be maintained as a condition of continued employment)**.
- FEMA ICS 100, 200, 700 and 800
- State of Tennessee or National Registry Advanced Emergency Medical Technician (AEMT) License **(must be maintained as a condition of continued employment)**

PREFERED QUALIFICATIONS

- Firefighter II Certification (IFSAC / Pro –Board)
- Pre- Hospital Trauma Life Support
- Tactical Emergency Casualty Care

PHYSICAL REQUIREMENTS / WORK ENVIRONMENT

- Sensory Requirements: Ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, visual cues or signals, and ability to communicate clearly and concisely, both orally and in writing.
- Environmental Factors: Essential functions may require exposure to adverse environmental conditions including smoke and fumes, hazardous chemicals and materials, intense heat, electrical hazards, confined spaces or high workplaces, extremely loud noises, and hazards or disasters natural or man-made; may encounter people with emotional stress disorders, trauma, or contagious diseases.
- Physical Ability: Ability to exert physical effort in strenuous work, with emphasis on climbing and balancing, but also involving frequent lifting, standing, walking both normal and uneven sometimes slippery surfaces, bending, stooping, kneeling, crouching, crawling, pulling, carrying, pushing, and or pulling of moderately to extremely heavy objects and materials (20-125 or greater); requires ability to constantly be in a position to drive a specialized vehicle; use of fingers, ability to grasp, and flexible wrist motions.

The City of Mt. Juliet is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of the classification description by the employee assigned to the position and the immediate supervisor.

Employee Name / Signature

Date

Supervisor Name / Signature

Date

DOCUMENT HISTORY

DATE REVISED: 09/11/2025