FIRE RESCUE CAPTAIN
EMERGENCY SERVICES PUBLIC SAFETY
FLSA STATUS: EXEMPT

POSITION SUMMARY

Fire and Rescue Captain- senior firefighter, hazardous materials specialist, technical rescue specialist, driver operator, instructor, safety officer, hazmat safety officer, EMT, or Paramedic. This position is responsible for leading and managing a team of specialists, both on the scene of an emergency and in the station. Responsible for coordinating operations, as well as maintaining the safety of the firefighters under their supervision and the public. Integral role in the development and implementation of division policies, procedures, protocols, and training. The Captain, serves as a liaison between the county fire departments and other emergency response organizations and agencies, such as law enforcement and emergency medical services. This position will assume the responsibilities of the Special Operations Battalion Chief in his or her absence.

This position will assist in the coordination of preparedness and planning. Response, recovery, and mitigation of natural and man-made disasters, technological hazards, acts of terrorism, weapons of mass destruction, or wartime events that may impact Spartanburg County. This position is required to assist in coordinating activities with local, county, state, and federal government agencies and other supporting organizations.

ESSENTIAL DUTIES

- *Under the direction of the Special Operations Battalion Chief, develops, coordinates, implements, and evaluates special operations training programs.*
- *Assists local and county government, first responders, businesses, and industries within Spartanburg County in assessing hazardous materials and technical rescue response needs and requirements.*
- *Works with respective departments to develop appropriate plans and training programs and mutual aid response partnerships. Delivers training classes and develop exercises in conjunction with the Emergency Services Training section and Emergency Management.*
- *Maintains Hazmat and Technical Rescue-related equipment.*
- *Coordinates Hazmat and Technical rescue-related communications systems.*
- *Coordinates Hazmat and Technical Rescue team training and deployment.*
- *Assists with maintaining SARA/Tier II reporting databases.*
- *Creates, prepares, and maintains Hazmat and Technical Rescue preparedness, response, and recovery plans.*
- *Coordinates site visits to industries with first responders.*
- *Assists with maintaining Special Operations team personnel records, updates program policy and standard operating procedures for team response, and records on equipment, policies, and training.*
- *Assisted with managing all Special Operations-related computers, software, and databases.*
- *Assists with annual budget recommendations.*
- *Assists with administering and managing all Hazardous Materials Education Program (HMEP) grant-related activities.*
- *Responds to emergencies and disasters, as well as regular on-call duty officer rotations; works at disaster locations, providing coordination, direction and control, and support of on-scene operations.*
- *Responds to all working structure fires, Hazmat incidents and technical rescues as a force multiplier and technical advisor. Participates in After Action Reviews (AAR).*
- *Assists with maintaining Emergency Management equipment and facilities.*
- *Coordinates with the Emergency Services Training Section, the SC Emergency Management Division, SC Fire Academy, SC DES, FEMA, OSHA, and other regulatory authorities to ensure*

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appropriate training standards and requirements are maintained for Special Operations response capabilities.

- *Assists with developing and conducts presentations for businesses, schools, civic organizations and community groups, and emergency response agencies concerning emergency preparedness, Hazmat, severe weather safety, etc. Actively engages with the Local Emergency Planning Committee (LEPC)*
- *Performs related tasks as required and other duties assigned.*

KNOWLEDGE, SKILLS AND ABILITIES

- *Comprehensive knowledge of the methods and procedures of Special Operations Hazmat and Technical Rescue*
- *Comprehensive knowledge of state and federal regulations governing emergency services*
- *Thorough knowledge of the geography of Spartanburg County and surrounding areas.*
- *Ability to write and update emergency plans, reports and develop training programs*
- *Thorough knowledge of state and federal emergency management Hazmat grant programs*
- *Ability to operate communications/computer/telephone equipment and systems; ability to plan, organize and direct responses to Hazmat and Special Operations incidents with outside agencies*
- *Ability to establish and maintain working relationships with associates, community partners and government officials.*

PHYSICAL REQUIREMENTS

- *This work is stressful, strenuous and high risk requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, peripheral vision, preparing and analyzing written or computer data, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, fires, hazards, hazardous atmospheric conditions, oils, and chemicals. Required to wear personal protective equipment and chemically protective equipment, including self-contained breathing apparatus. The worker may be exposed to blood-borne pathogens and other biologicals, toxins, or weapons of mass destruction. Must maintain physical fitness and annual medical evaluations.*

EDUCATION AND EXPERIENCE

- *Education and training in Emergency Management or related public safety field*
- *Minimum of 10 years' experience in closely related emergency services field, Firefighter, Hazmat and Special Operations related training, exercise, and response activities.*

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LICENSE, CERTIFICATIONS, AND OTHER REQUIREMENTS

- *Must possess and maintain instructor certifications required for Hazardous Materials Technician, Hazardous Materials Operations, and Radiological Monitoring.*
- *Must possess and maintain instructor certification required for multiple disciplines of Technical Rescue*
- *Must possess and maintain Health Care Provider CPR /AED and Emergency Medical Technician certification*
- *NFPA Firefighter II / EMT, Fire Officer II, Instructor II, Hazardous Materials Technician / Specialist, Technical Rescuer, Emergency Vehicle Driver Operator,*
- *All regular full-time and part-time employees of Spartanburg County are required by state law to participate in the South Carolina Retirement System.*
- *Possession of a valid driver's license issued in the state of South Carolina.*
- *Spartanburg County upholds federal, state, and local laws that protect employees and job applicants from discrimination on the bases of race, religion, color, sex (including pregnancy, gender identity, and sexual orientation), parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, veteran status, marital status, or any other non-merit based factors protected by federal, state, or local law.*
- *The County has the right to revise this position description at any time and thus does not represent in any way a contract of employment. All employees of Spartanburg County Government are employed on an "at-will" basis, which means that the employee may discontinue the employment relationship at any time, with or without notice or cause, and that Spartanburg County Government may discontinue the employment relationship on the same grounds.*

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